

**KOPANE SCHOOL**  
**Home and School Committee**

**MINUTES**  
**ANNUAL GENERAL MEETING**

**held on**

**Thursday 14 April 2016, 7.00pm, School Library**

**Present:** Neal Duff (Principal), Sarah Birch (Co-chair), Caroline O'Neill (Co-chair), Duncan White (Treasurer), Janine Print, Helen Rowe, Rachel Stevens, Rebecca Shingleton (Secretary)

**Apologies:** None

**Minutes from previous meeting:** Read and confirmed as correct. Moved Rebecca, seconded Sarah.

**Matters arising from minutes:** NA

**Nominations:**

Sarah nominated as Chair by Duncan. Sarah accepted on the conditions that she wishes to stand down at the end of the year.

Caroline nominated as Deputy-chair by Janine

Duncan nominated as Treasurer by Rebecca

Rebecca nominated as Secretary by Sarah

All accepted.

**Finance report:** Duncan White presented updated finance report (see attached).

Balance at 8 April 2016: \$7369.62

Income from recent fundraising includes: Ag Machinery Expo, Waitangi Gala, Corn Sales, Pumpkin Evening, Spring Bulbs

**Correspondence Inwards:**

- Vintage Ag Machinery Expo – thank you letter and cheque for gate keeping and car parking
- Ice Land (Frozen Food company) sent advertising for fundraising but declined due to low possible return

**Correspondence outwards:** Nil

**General Business:**

- Pie fundraising booked for September
- Winter raffle to be organised
- Janine/Brendon to check that we can repeat the corn on their property
- Bulb fundraiser was easy fundraiser but didn't make much money. Prompt delivery and easy to deal with. May decide whether to do again next year.
- Fundraiser idea – Doughboys do Hot Cross as a fundraiser. Need to book in November.
- Neal's list:
  - Kapiti trip was really successful, thanks for assistance.
  - Storage unit for Chrome book isn't needed as Neal is making something.
  - Pumpkin evening was ok, maybe open it up to Rongotea School, but charge other school students to enter.
  - Computers, tablets and chrome books working really well at the moment.
  - Projector in senior room needs replacement, Neal would like a Smart TV to use instead. He is looking at quotes and will get back to us on what it will cost.
  - 10 Aprons required – Rebecca to take action to find out possible costs.
- Fundraiser idea – Cloth bags with Kopane branding. Rachel to investigate. Kids would do artwork to put on them.

**Next Meeting:** Term 2 – date to be advised

**Meeting Closed:** 8.00pm